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Building Grounds 31
Rec Mgt 5-1-4

Chief, Records Management

4 December 1957

Acting Chief, Real Estate & Construction Division, OL

2414 Otr Eye

Addition to Storage Building
Relocation of Proposed Storage Room

REF: Memo to Acting Chief, RECD from Project Engineer dated 29 November 1957, on same subject

1. The reference memorandum presents reasons for relocating the proposed new storage room on the first floor of the existing Records Center from one side of the "processing area A" to its opposite side. It is further recommended to narrow this space up by 4" for construction reasons; also, cover the existing wire mesh wall with wood or metal for a height of 7' 4" in lieu of constructing a new masonry wall.

2. It is requested that you review this matter and give us your approval and/or comments. It would be appreciated if you could inform us of your desires on this as early as possible, since the contractor is now in a position to order material and process the work.

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[Redacted] 25X1A9a

Enclosure:

1 - Copy, Reference Memo

12/6/57 Relocation of new storage room described in reference memorandum is approved.

[Redacted] 25X1A9a

Chief, Records Management

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ORIGINAL DOCUMENT MISSING PAGE(S):

NO ATTACHMENT